



Epping Forest & Commons Committee

Date: MONDAY, 26 JANUARY 2026
Time: 2.00 pm
Venue: COMMITTEE ROOMS - 2ND FLOOR WEST WING, GUILDHALL

Members:

Deputy Caroline Haines (Chair)	Alderman Sir Nicholas Lyons
Deputy Benjamin Murphy (Deputy Chairman)	David Sales
George Abrahams	James St John Davis (Ex-Officio Member)
Elizabeth Corrin	Philip Woodhouse
Deputy Jaspreet Hodgson	Verderer Michael Chapman DL
Alderman Vincent Keaveny CBE	Verderer William Kennedy
Gregory Lawrence	Verderer Paul Morris
Charles Edward Lord, OBE JP (Ex-Officio Member)	Verderer Nicholas Munday

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Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

Ian Thomas CBE
Town Clerk and Chief Executive

AGENDA

NB: Certain matters for information have been marked * Members are encouraged to submit any questions on these items to the Committee Clerk or the Chair prior to the start of the meeting. The Chair would like members to be aware that if they do not submit questions in advance they may not be taken due to time constraints. These information items have been collated in a supplementary agenda pack and circulated separately.

Agenda

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and non-public summary of the previous meeting held on Thursday 27 November 2025.

For Decision
(To Follow)

4. **ANNUAL REVIEW OF THE TERMS OF REFERENCE**

Report of the Town Clerk.

For Decision
(Pages 7 - 10)

5. **LANDSCAPE RESILIENCE & RECOVERY WORKSTREAM**

Officers of the Environment Department to present a verbal update.

For Information
(Verbal Report)

6. **NATURAL ENVIRONMENT DIVISION POLICY REVIEW UPDATE**

Officers of the Environment Department to present a verbal update.

For Information
(Verbal Report)

7. **MEMBER VISITS/WALKS AND TALKS**

Officers of the Environment Department to present a verbal update.

For Information
(Verbal Report)

8. **REVENUE AND CAPITAL BUDGETS 2026/27 - BUDGET ENHANCEMENT PROPOSAL UPDATE**

Officers of the Chamberlain's and Environment Department to present a verbal update.

For Information
(Verbal Report)

9. ***CYCLICAL WORKS PROGRAMME UPDATE**

Report of Executive Director, Environment.

For Information

10. ***SENIOR OFFICER RECRUITMENT**

Report of Executive Director, Environment.

For Information

Burnham Beeches & The Commons

11. ***ASSISTANT DIRECTOR (SUPERINTENDENT) BURNHAM BEECHES AND THE COMMONS UPDATE**

Report of the Executive Director, Environment.

For Information

12. ***RISK MANAGEMENT UPDATE REPORT - THE COMMONS (SUMMARY)**

Report of Executive Director, Environment.

For Information

13. ***OPERATIONAL FINANCE PROGRESS REPORT Q2 2025/26 - THE COMMONS**

Report of the Chamberlain.

For Information

14. **LICENCES, WAYLEAVES AND PRODUCE FEES AND CHARGES FOR 2026-27 (THE COMMONS)**

Report of the Executive Director, Environment.

For Decision
(Pages 11 - 56)

Epping Forest

15. ***ASSISTANT DIRECTOR SUPERINTENDENT'S EPPING FOREST UPDATE**

Report of the Executive Director, Environment.

For Information

16. ***RISK MANAGEMENT UPDATE REPORT - EPPING FOREST (SUMMARY)**

Report of Executive Director, Environment.

For Information

17. ***OPERATIONAL FINANCE PROGRESS REPORT Q2 2025/26 - EPPING FOREST**

Report of the Chamberlain.

For Information

18. **LICENCES, AND PRODUCE INCOME AND CHARGES FOR 2026/27 (EPPING FOREST)**

Report of Executive Director, Environment.

For Decision
(Pages 57 - 68)

19. ***COMMITTEE DIARY AND UPCOMING EVENTS**

Report of Executive Director, Environment.

For Information

20. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

21. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

Part 2 - Non-Public Agenda

22. **EXCLUSION OF THE PUBLIC**

MOTION: The following matters relate to business under the remit of the Court of Common Council acting for the City Corporation as charity Trustee, to which Part VA and Schedule 12A of the Local Government Act 1972 public access to meetings provisions do not apply. The following items contain sensitive information which it is not in the best interests of the charity to consider in a public meeting (engaging similar considerations as under paragraphs 3 and 5 of Schedule 12A of the 1972 Act) and will be considered in non-public session.

For Decision

23. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the previous meeting held on Thursday 27 November 2025.

For Decision
(To Follow)

24. **NATURAL ENVIRONMENT CHARITIES COMPLEMENTARY LAND USE ASSESSMENT**

Report of Executive Director, Environment.

For Discussion
(Pages 69 - 224)

Burnham Beeches & The Commons

25. **UPDATES ON BURNHAM BEECHES & THE COMMONS**

Officers of Environment Department to provide a verbal update on Commons Team Workshops and any further updates about Burnham Beeches & The Commons.

For Information
(Verbal Report)

Epping Forest

26. **UPDATES ON EPPING FOREST**

Officers of Environment Department to provide any further updates about Epping Forest.

For Information
(Verbal Report)

27. **CITY SURVEYOR'S CHARGES**

Officers of the Environment Department to provide a verbal update.

For Information

28. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
29. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**